

Name: \_\_\_\_\_ Period: \_\_\_\_\_ Date: \_\_\_\_\_

## Practice Maintaining Your Account

**Directions:** While reading through the story, you will need to complete deposit slips, write checks and keep up with your check registry. To complete these, you will use the deposit slip, check and registry templates on the next page.

May 15, 2012- You've recently started working at Burgers and More and need a place to keep your paychecks for safe keeping. After talking with your parents, you decide to open a checking account. After discussing your needs with a teller and completing the appropriate paperwork, it is time to make your first deposit. While making your deposit, you withdraw \$20.00.

Burgers and More	100
100 Main St.	
Cityville, USA	May 15, 2012
Pay to the order of <b>Drew Wells</b>	<b>\$ 200.00</b>
<b>two hundred and 00/100</b> -----	dollars
Memo <u><b>Paycheck</b></u>	<u><i>Tom Burgers</i></u>

On your way home, you stop at Gas-n-Go and write a check for \$35.00 worth of gas. Later that night, you go to the movies with some friends and use your debit card to pay for your ticket and snacks. The ticket was \$7.00 and the snacks cost \$14.00.

May 16, 2012- You go to Uniforms Plus to get some new uniforms for work. You write a check for \$34.77 to cover the cost.

May 17, 2012- You go to an ATM at your bank and withdraw \$40.00.

May 19, 2012- You help your dad do some work in the yard and he write you a check for \$40.00. Your grandma needs some help moving furniture and gives you \$20.00 cash for your help. On your way home, you stop at the bank to deposit the money, but withdrawing \$40.00 in cash.

Sam Wells	204
200 Circle St.	
Cityville, USA	May 19, 2012
Pay to the order of <b>Drew Wells</b>	<b>\$ 40.00</b>
<b>forty and 00/100</b> -----	dollars
Memo <u><b>Yard Work</b></u>	<u><i>Sam Wells</i></u>

Name: \_\_\_\_\_ Period: \_\_\_\_\_ Date: \_\_\_\_\_

<p align="center"><b>DEPOSIT SLIP</b></p> <p>Drew Wells 200 Circle St. Cityville, US</p> <p>Date: <u>May 15, 2012</u></p> <p><i>Drew Wells</i> _____</p> <p>sign here less cash received</p>	Cash	Currency		
		Coins		
		List Checks		
		<b>100</b>	<b>200</b>	<b>00</b>
		Total from Other Side		
		<b>Subtotal</b>	<b>200</b>	<b>00</b>
		Less Cash Received	<b>20</b>	<b>00</b>
		<b>Total Deposit</b>	<b>180</b>	<b>00</b>

Drew Wells	100
200 Circle St.	
Cityville, US	<u>May 15</u> , 20 <u>12</u>
Pay to the order of <u>Gas-n-More</u>	\$ <u>35.00</u>
<u>thirty five and no/100</u> -----	dollars
Memo <u>gas</u>	<i>Drew Wells</i>

Drew Wells	101
200 Circle St.	
Cityville, US	<u>May 16</u> , 20 <u>12</u>
Pay to the order of <u>Uniforms Plus</u>	\$ <u>34.77</u>
<u>thirty four and 77/100</u> -----	dollars
Memo <u>Uniforms</u>	<i>Drew Wells</i>

<p align="center"><b>DEPOSIT SLIP</b></p> <p>Drew Wells 200 Circle St. Cityville, US</p> <p>Date: <u>May 19, 2012</u></p> <p>_____</p> <p>sign here less cash received</p>	Cash	Currency	<b>20</b>	<b>00</b>
		Coins		
		List Checks		
		204	<b>40</b>	<b>00</b>
		Total from Other Side		
		<b>Subtotal</b>	<b>60</b>	<b>00</b>
		Less Cash Received		
		<b>Total Deposit</b>	<b>60</b>	<b>00</b>

Name: \_\_\_\_\_ Period: \_\_\_\_\_ Date: \_\_\_\_\_

### CHECK REGISTRY

Check No.	Date	Description	Transaction Amount (-)	Deposit Amount (+)	X	Balance
	5/15	Deposit		180.00		180.00
100	5/15	Gas-n-Go	35.00			145.00
	5/15	Movie Ticket	7.00			138.00
	5/15	Movie Snacks	21.00			117.00
101	5/16	Uniforms Plus	34.77			82.23
	5/17	ATM	40.00			42.23
	5/19	Deposit		60.00		102.23

Determine the balance in the account at the end of the following days:

- May 15, 2012: **\$117.00**
- May 16, 2012: **\$82.23**
- May 17, 2012: **\$42.23**
- May 19, 2012: **\$102.23**

Determine the total amount of **deposits** made during May 15- May 19.

- **\$240.00**

Determine the total amount of **transactions** made during May 15- May 19.

- **\$137.77**