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**Portfolio How Do I…? Student Document**

1. What is a portfolio?
2. Why should I create a portfolio?
3. What are the steps to create a portfolio?
4. Why should I create reflections for my work?
5. How do I create a PDF portfolio?
6. How do I export an .ai file to a PDF format?
7. How do I export a .doc file to a PDF format?
8. How do I export a .swf file to a PDF format?
9. How do I export a .psd file to a PDF format?
10. How do I export a video to a PDF format?