

Client Follow-up Notes (Key)

Complete each section with statement from the slide presentation.

Completing the Service

- Record the results
- Note procedures to do again
- Note the final results
- Note the products client has purchased
- Date and file

Cleaning Your Workstation

- After each client, be sure to:
 - Clean
 - Disinfect
 - Sanitize
 - Sterilize

Next Client

- Prepare workstation by:
 - Set up needed supplies
- Will save time
- Client will appreciate relaxing transition

Define the following terms:

1. **Clean** - Washing with liquid soap and water, detergent, antiseptics or other adequate methods to remove all visible debris or residue. Cleansing is not disinfection
2. **Disinfect** - The use of chemicals to destroy pathogens on implements and other hard, non-porous surfaces to render an item safe for handling, use, and disposal
3. **Sanitize** - To reduce the number of microorganisms to a safe level by use of an ultraviolet sanitizer
4. **Sterilize** - To eliminate all forms of bacteria or other microorganisms by use of an autoclave or dry heat sterilizer