

## Anticipation Guide – Creating an Effective Work Environment

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Prior to the start of this lesson, place a check mark by each statement you THINK is true. At the conclusion of the lesson reread each statement and place a check mark by each statement you KNOW is true. Provide information that PROVES other statements are not true. You may use the back of this sheet if additional space is needed.

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Knowledge before the lesson	Statements	Knowledge after lesson
	1. Character, judgment, ethics, respect, trust, and vision are all a part of being a good leader.	
	2. Desirable leadership skills vary by the situation, but generally a leader needs to be an effective communicator, must motivate others and understand how to use the planning process to solve problems.	
	3. A step to becoming a good leader may include discounting the qualities of recognized good leaders.	
	4. Authoritarian leadership can be ineffective when developing a strong sense of team is the goal.	
	5. Laissez-faire leadership can be effective when group is motivated and/or a sense of team exists	
	6. Teamwork means combining individual efforts to reach a shared goal.	
	7. The roles of members of a group vary and may be determined by the activity or problem to be addressed, but generally a group will not need structure and leadership to proceed.	
	8. The SCANS report presents a set of foundation skills and workplace competencies deemed essential for work world success today.	